

# CONWAY PARKS, RECREATION & TOURISM

2012

## Officials Application

In order to officiate for Conway Parks, Recreation & Tourism, interested candidates must complete the following and then be approved by the Parks, Recreation & Tourism Director:

- 1. Officials Application    2. Criminal Records Check Authorization    3. Sign an Officials Code of Conduct  
4. Attend a Mandatory Officials Meeting. (OFFICIALS SHALL SUBMIT A NEW APPLICATION ON AN ANNUAL BASIS)**

### PLEASE PRINT

Name \_\_\_\_\_  
*First Middle Last Preferred name*

Date of Birth \_\_\_\_\_ AGE: \_\_\_\_\_ *(Must be at least 14 years of age to be an official.)*

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zipcode \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Ext. \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Place of Employment \_\_\_\_\_

Your Position \_\_\_\_\_ May we contact you at work if needed? \_\_\_ Yes \_\_\_ No

### OFFICIATING INFORMATION

#### PLEASE CHECK THE SPORT(S) YOU ARE APPLYING TO OFFICIATE:

- |  |  |                                   |
|--|--|-----------------------------------|
| <input type="checkbox"/> Baseball      | <input type="checkbox"/> Basketball      | <input type="checkbox"/> Softball |
| <input type="checkbox"/> Flag Football | <input type="checkbox"/> Tackle Football | <input type="checkbox"/> Soccer   |
| <input type="checkbox"/> Volleyball    | <input type="checkbox"/> Other: _____    |                                   |

#### PLEASE LIST YOUR ORGANIZED OFFICIATING EXPERIENCE:

*(Example NYSCA Certifications, Officials Clinics, etc...)*

\_\_\_\_\_

\_\_\_\_\_

If my application is accepted and I am approved to be an official for Conway Parks, Recreation & Tourism, I agree to abide by all Rules and Regulations governing officials and the program that I officiate. I also agree to attend the mandatory Officials meeting(s), appropriate officials clinic(s) and adhere to the Officials Code of Conduct. I understand that if I have any problems or concerns while officiating, I will talk with the Parks & Recreation staff member that coordinates the sport I officiate. I further understand that failure to adhere to the officials code of conduct may result in my suspension and/or dismissal as a Youth Sport Official for Conway Parks, Recreation & Tourism. As an applicant, to be an official for Conway Parks, Recreation & Tourism, I hereby authorize the department to conduct a criminal records and background check. I understand that the disclosure of a record may result in automatic disqualification from officiating. Moreover, I hereby release Conway Parks, Recreation & Tourism from any civil or criminal liability whatsoever for seeking the requested information and for evaluating such information as it relates to my Officiating Application with the City of Conway. I understand the information received will be treated in a confidential manner. I agree to notify Conway Parks, Recreation & Tourism in the event charges are brought against me or if I am under investigation during my officiating tenure. I also understand that approval of a Background check does not imply that my official's application will be approved. I understand that the designated Parks & Recreation staff has the authority to recommend for approval and deny officiating positions for the sport they coordinate. I understand that if I am approved, I am not an employee of the City of Conway. I am an Independent Contractor and it is my responsibility to contact the designated booker for officiating opportunities. I hereby expressly acknowledge and agree that the Conway Parks, Recreation & Tourism Director may select/suspend and/or dismiss me as a Youth Sport Official with or without cause and in his sole discretion.

\_\_\_\_\_  
*Applicant's Signature*

\_\_\_\_\_  
*Date*

**FOR STAFF USE ONLY**

- 1. Signed Application Received: \_\_\_\_\_ By: \_\_\_\_\_  
*Date*
- 2. Records Check Received: \_\_\_\_\_ By: \_\_\_\_\_  
*Date*
- 3. Date of Officials Meeting Attended: \_\_\_\_\_ By: \_\_\_\_\_  
*Date*
- 4. Official's Rules & Regulations Received: \_\_\_\_\_ By: \_\_\_\_\_  
*Date*
- 5. Sport Rules & Regulations Received: \_\_\_\_\_ By: \_\_\_\_\_  
*Date*
- 6. Code of Conduct Signed: \_\_\_\_\_ By: \_\_\_\_\_  
*Date*

This applicant has been / has not been recommended as a Sports Official.

\_\_\_\_\_  
Staff Member

\_\_\_\_\_  
Date

Reason(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

Based on recommendations and results of the background check, this applicant has been **APPROVED** / **DENIED** as an official for Conway Parks, Recreation & Tourism.

by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Parks, Recreation & Tourism Director*

Applicant was notified: \_\_\_\_\_ In Person \_\_\_\_\_ By Phone \_\_\_\_\_ By Letter

Date: \_\_\_\_\_ By: \_\_\_\_\_